



OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS

Board Meeting Minutes

Thursday, November 15, 2012

Department of Libraries

1:00 p.m.

The agenda was posted at 421 Northwest 13th Street, Colcord Building, Oklahoma City, Ok, on Wednesday, November 14, 2012 at 9:00 a.m.

Call to Order

The meeting was called to order by Marny Dunlap at 1:00 p.m.

Members Present

Jenny Giles for Janet Barresi, Janet Karner for Phil Berkenbile, Marcia Brueggen, Edd Rhoades for Terry Cline, Ann Cameron, Kathy Cronemiller, Phil Dessauer, Bill Doenges, Marny Dunlap, Kay Floyd, Ed Long for Mile Forgarty, Nina Gonzales, Lesli Blazer, Kermit McMurry for Glen Johnson, Vaughn Clark for Dave Lopez, Janet McKenzie, Susan McVey, Andrea Hall for Michael O'Brien, Ray Potts, Treasa Lansdowne for Lisa Smith, Jay Weatherford, Lynn Goldberg for Terri White, and Amy Tate for Stephan Wilson

Members Not Present

Caren Calhoun, Barbara Hankins, Bob Harbison, Phyllis Hudecki, Monique Naifeh, Lisa Price, and Annie Van Hanken

Staff Present

Debra Andersen, Peggy C. Byerly, Nicole Boyles, Vanessa Johnson, Stephanie Mendenhall, Rosalee Rife, Cyd Roberts, and Megan Tyler

Approval of September 2012 Minutes

Marny Dunlap asked everyone to review the September 2012 minutes.

A motion was made by Nina Gonzales to accept the minutes as written. Bill Doenges seconded the motion and all members present voted in the affirmative except Ed Long and Lesli Blazer who abstained. The motion passed.

Finance Report

Andrea Hall reported the OPSR budget as of August 31, 2012. The full year 13 month budget is \$1,661,239 and the year-to-date budget is \$118,198. The full year 13 month percentage year-to-date budget is 42.7% and the overall percentage to budget is 7.1%. On the Oklahoma SECAC budget to actual expenditures report the federal budget is \$1,670,882 and the actual federal is \$568,355.98. The federal

percentage to budget is 34.02%. The percentage state match to budget is 66.03% and the budget state match is \$3,898,725. The financials were accepted as presented.

Report on Briefing with Governor Fallin

Marny discussed the briefing she and Debra Andersen attended with Governor Fallin. The meeting occurred on October 31, 2012. They gave the Governor a briefing of the state's early childhood, the OPSR Board, structure, organization, and recommendations. The meeting was very positive.

Community Memorandum of Agreement

Debra Andersen discussed the Memorandum of Agreement which is still in a draft format. The need to develop the memorandum was due to a community's fiscal agency being dissolved. The community is still interested in maintaining a presence with Smart Start. There will need to be a process of rebidding funds for an entity to receive state funds to support Smart Start's infrastructure. Some type of agreement needed to be developed between the community and Smart Start Oklahoma to address the issue. Marny Dunlap asked everyone to look over the document for comments and suggestions.

Kermit McMurry made a motion to accept the Memorandum of Understanding pending legal opinion. Susan McVey seconded the motion. All members present voted in the affirmative and the motion passed.

By-Law Committee Creation

Marny Dunlap discussed the current by-laws procedures. The current by-laws need to be revised and reviewed. If there are any volunteers that want to participate on the committee e-mail Rosalee Rife and she will forward the information to Marny. Marny will appoint the members for the By-Law Committee.

Federal Grant Update

- The RFP for higher education effectiveness and professional development was released and the deadline passed without any applicants. The Professional Development Committee will re-evaluate the RFP for further revisions.
- The communities that participated in addressing three of the SECAC goals have been contracted with the state getting about \$34,000.
- The parent surveys that each community conducted has been completed and Hannah Holloway has finalized the report. The Ad Hoc Child Care Committee will evaluate the report and each community will receive a copy of their results.

Updates:

Workgroup Updates:

Please refer to the handouts

Committee Updates:

Community Mobilization Committee

No updates at this time.

Finance Committee

Andrea Hall stated the Finance Committee meeting has been rescheduled. The meeting will be held November 28, 2012 at 10:00 a.m. at Smart Start Oklahoma and if any members want to join the group please feel free to contact Rosalee Rife.

Child Care Ad Hoc Committee

Phil Dessauer briefly discussed the Child Care Ad Hoc Committee meeting that was held earlier today. He stated there are two sub-workgroups. One group is working on data and quality of child care within the state of Oklahoma and the other group is working on supply and demand and where they stand on the impact of child care subsidy.

Early Literacy Ad Hoc Committee

Susan McVey stated the next meeting will be November 20, 2012 at 2:00 p.m. and Teri Brecheen will be presenting a presentation on the State Department of Education Literacy Training.

Community Updates:

Please refer to the Community Corner's handouts. Megan Tyler and Debra Andersen presented a power point overview regarding the community's updates and overview of the SECAC Action Plan Training.

Presentation

Ed Long with Oklahoma Health Care Authority presented on the Oklahoma Health Care Authority/Oklahoma Educational Television Authority/Smart Start Oklahoma's Public Service Agreement Partnership. Ed showed several clips that will run on OETA.

Open Meeting Act

Debra Andersen discussed the Open Meeting Act the staff attended at Metro Tech Conference Center in Oklahoma City, Ok. If anyone is interested in attending the seminar further information is available on the website at <http://www.okpress.com/seminars>.

Foundation Updates

- Nicole Boyles and Megan Tyler have been looking at a better way of streamlining the community's activities.
- Tiffini Lyda Kelly has been appointed as a new Oklahoma Partnership for School Readiness Foundation Board member.
- The Reading Begins at Home program has been expanded to 5 counties in the western region in Oklahoma.
- OKCEO is having an event at the Governor's Pavilion on December 13, 2012. An invitation has been sent to the OPSRF Board members.
- Early Childhood Day has been scheduled for April 17, 2013 at the Capitol and the Smart Start Oklahoma's conference will be scheduled around the event.

Executive Director's Report

- Please refer to the Executive Director's handout report.

- Debra Andersen introduced the new Oklahoma Partnership for School Readiness Board member Ray Potts.
- A parent is still needed to serve on the Oklahoma Partnership for School Readiness Board and they can apply online.

Chairperson Comments

No Chairperson's Comments

Announcements

No Announcements

New Business

No New Business

Adjourn

Marny Dunlap adjourned the meeting at 2:43 p.m.

Next meeting:

The next meeting will be Thursday, January 17, 2013 at 1:00 p.m. at the Oklahoma Department of Libraries.